

# LAWFORD CE PRIMARY SCHOOL

# NEWSLETTER

## Welcome Back

It has been great to see everyone back in school after the summer. The weather has been a little challenging - it felt like a monsoon on a couple of occasions - but that has not held the children back from getting settled into new routines. It is wonderful to see so many new faces not just in our reception classes but throughout the school.

We plan to change our achievement assemblies this year. If your child is the weekly achiever then you will be invited in to the assembly. We will attach a form to the invitation so if you can't make it and another relative can - we will know whom to expect. So look out for the emails from BROMCOM they should be sent out on the preceding Friday to the assembly. A quick reminder only parents of reception children should be coming onto site in the mornings. All other children should make their own way to class from the gates. Please speak to your child's class teacher/SENCo if you believe there is a reason why your child needs an adult on site in the morning. Teachers are not free to catch up with parents at the start of the school day. Urgent messages should be told to the office staff at drop off/ sent on study bugs (this is checked before emails in the morning).

## Move from ClassDojo to J2E

You should all receive the J2E QR codes today in your children's bags - please do check. Those who were 2W should already be able to see their child's new year 3 class in the app. The parent portal can be found here: <https://parent.j2e.com/login> and is available as an app in the apple and google stores. We will email to you a brief user guide via MCAS/BROMCOM. J2E is also a learning platform which the children already use to create work across the curriculum and store it in their accounts. Parents will be able to see (once approved) all their child's learning on this site. There is also a messaging function. There is not an app for staff and so it is likely that they will only access messages on a web browser when in school. We will not be using ClassDojo.

## WELCOME TO A NEW TERM AT LAWFORD PRIMARY SCHOOL FROM THE PTA

Our first PTA event will be  
the sunflower event which will be held AFTER SCHOOL  
Friday 12<sup>th</sup> September 3:20 - 5pm.

Please support us and join us for this traditional event.  
A lovely chance for our new starters to play with their  
new friends and for parents to socialise!

BBQ,  
Bar serving hot, cold and alcoholic drinks  
Ice cream van  
Bouncy castles (unlimited bouncing for £5)  
Sunflower and Scarecrow competitions  
Games and Sweet Tombola  
Pre-loved uniform stand



## Dates for your diary

**8<sup>th</sup> September** - Year 6 Meet the Teacher 1530

**9<sup>th</sup> September** -

1S and 1S - Meet the teacher 1445

2D Meet the teacher 1440

2Q Meet the Teacher 1530

**11<sup>th</sup> September** - Year 3 Meet the teacher

12<sup>th</sup> -

**12<sup>th</sup> September** - Sunflower/ inflatables afternoon and book fair

**17<sup>th</sup> September** - individual and sibling photos

**24<sup>th</sup> September** - Year 2 Arctic Day

**30<sup>th</sup> September - 4<sup>th</sup> October** -

SCARF - Life Space sessions ( PSHE) - all classes

**30<sup>th</sup> September** - RA beach School - Harwich

**1<sup>st</sup> October** - RC Beach School Harwich

**8<sup>th</sup> October** - PTA AGM - 1930



**Disabled parking only**



**DISABLED PARKING SPACES: RESERVED FOR THOSE WHO NEED THEM**

**Always Display Your Badge:**  
If you have a valid disabled badge, please ensure it's clearly visible when you park in the designated disabled spaces.

**No Badge, No Parking:**  
Parking in a disabled space without a valid badge is inconsiderate, selfish and illegal.

**Think before you park:**  
Is this space reserved for someone who needs it more?  
Thank you for your cooperation. Let's keep disabled parking spaces available for those who truly need them.



**PTA AGM meeting**

8 October 2025  
7.30-8.30pm

Use the Long Road Entrance

**All welcome**

## Lunch Menu: Week 2

Don't forget to book in advance (before 23:59 on the day before), using the MCAS app.

If your child is absent, please cancel by 23:59 the day before. However, if illness occurs overnight, please add a comment to your report in 'Studybugs' so the office can cancel it for you.

## Attendance

The DfE standardised the attendance procedures across the country in August 2024. The process will be the same in every county across England. Please ensure that all requests for a leave of absence are completed before the required date. The headteacher can only authorise absence in exceptional circumstances. All appointments should be booked outside school hours if possible. Evidence of the appointment must be shown to the school office staff before the absence will be authorised (sight of texts from GPs etc is acceptable). Sickness absence should be reported through [Studybugs](#). Children should not attend school when they have a temperature or for 48 hours after an episode of D&V. The [NHS gives guidance](#) about what the recommendations are for other illnesses - as does study bugs. Coughs and colds and tiredness will not normally be authorised.

The penalty notices for irregular attendance including term time holidays are as follows: £80 per parent per child (if paid within 21 days). **There can only be 2 fines in a rolling 3 year period and the second fine must be at the higher rate of £160 per parent per child.** Any unauthorised absences meeting the criteria to trigger action from the school and/or Local Authority which exceed 2 in a 3 year rolling period could result in prosecution.

The school's policy which is written in line with the statutory guidance can be found on the website [here](#).

## LAWFORD CE PRIMARY SCHOOL



## SCHOOL TOURS RECEPTION '26

Monday 29th September - 10:30-11:30

Friday 6th October - 13:30 - 14:30

Wednesday 15th October - 10:30 - 11:30

Tuesday 21st October - 13:30 - 14:30

Thursday 13th November - 10:00 - 11:00

Wednesday 26th November - 10:00 - 11:00

Friday 12th December - 10:00 - 11:00

Tuesday 6th January 26 - 13:30 - 14:30

Monday 12<sup>th</sup> January 26 - 10:30 - 11:30

Please contact the school office on 01206393585 or email [admissions@lawford.essex.sch.uk](mailto:admissions@lawford.essex.sch.uk) to book a place.

Open evening 4th November from 6 p.m.

Stay and Play 5/6<sup>th</sup> November



Application Deadline  
January 16th 2026

<https://www.lawford.essex.sch.uk/>

BOOK NOW